

STATE CONTROLLER'S OFFICE
21st CENTURY PROJECT
P. O. BOX 942850
Sacramento, CA 94250-5878

DATE: July 16, 2004

21st CENTURY PROJECT LETTER #04-004TO: All 21st Century Project StakeholdersRE: **21st CENTURY PROJECT JULY - AUGUST STAKEHOLDER MEETINGS**

The State Controller's Office and Department of Personnel Administration would like to invite you to a second stakeholder meeting on the 21st Century Project.

The 21st Century Project is a statewide, multi-year effort to replace the existing payroll and human resources systems operated by the State Controller's Office with a modern, integrated, automated system that utilizes the most current technology. The new system will include payroll, employment history, position management, timekeeping, leave accounting, and benefits administration functions. It will also include management reporting and employee self-service features. Completion of this important effort will reduce redundant work, increase accuracy, and allow the State to operate more efficiently.

The first stakeholder sessions were held in April, 2004 and covered a number of project related subjects including: system features, project status and timetables. The turnout was exceptional with 163 participants attending representing 61 departments. If you did not attend the April session, information on the meeting is available on the 21st Century Web site under Publications located at <http://www.21stcentury.ca.gov/publications/index.shtml>. Information is available in PowerPoint or PDF formats.

Because of the impact on state operations, it is recommended that you continue to be involved in this project at its early stages. We would like to invite representatives from your department to attend one of the upcoming sessions. We also encourage participation from budgets, accounting, and labor relations, and have distributed this announcement to these stakeholders. Meetings will be held in Sacramento at 300 Capitol Mall, 2nd floor Rio Tierra Room, on the following dates and times:

Date	Time
July 27 th (Tuesday)	1:30 – 3:00
July 28 th (Wednesday)	9:30 – 11:30
August 3 rd (Tuesday)	1:30 – 3:30
August 5 th (Thursday)	9:30 – 11:30

To enroll, please complete the online enrollment form located on the 21st Century Web site. The enrollment page can be accessed at <http://www.21stcentury.ca.gov/meetings/index.shtml>. Sessions will be filled on a first come first serve basis. Confirmation notes will be sent when reservations have been confirmed.

The agenda will include a project overview, project status, software vendor responses to the Request for Proposal, update on the Business Case Benefits Study and planning for Focus Group meetings.

If you are unable to attend, a summary of the meetings will be made available at a later date on the 21st Century Web site.

We hope you or your staff will attend this important update about the development of this new statewide system. If you have any questions please feel free to contact Pat Quinn at (916) 324-7285 or by email at PQuinn@sco.ca.gov.

Don Scheppmann, Chief, Business Operations
21st Century Project

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